

Volunteer Application 2007-2008

PERSONAL INFORMATION

Please print clearly

First Name: _____ Last Name: _____

Street Address:

City: _____ Province: _____ Postal Code: _____

Home/Cell Phone: () _____ Business Phone: () _____

E-mail Address:

Do you prefer to receive calls at: Home cell Business No Preference

Emergency Contact:

Name: _____ Phone #: (_____) _____

EDUCATION

Please check all that apply (list diploma, degree, area of study concentration):

High School Student

College Student

 University Student

 Professional Area of work: _____

SKILLS & KNOWLEDGE

Please list skills or training applicable to science and technology. Please indicate skills in Nonprofit Organization and Management, Program Development, Fundraising, Public Relations & Promotion, Computer Information Technology. Please indicate any other experiences, skills, or qualifications that you have.

Other:

How did you find out about Visions of Science Network for Learning?

Word-of-mouth

Friend

Work place

Special Event

Media (eg. television, newspaper)

Other

Do you have access to a computer and the internet? Yes No

Do you speak any languages in addition to English? If yes, which one(s)?

1. _____ 2. _____

3. _____ 4. _____

VOLUNTEER PROFILE AVAILABILITY PREFERENCES EXPERTISE RESTRICTIONS

We need to know a little more about your specific volunteer Profile, Availability, Preferences, Expertise, Restrictions. (P.A.P.E.R.) Just to get it down on **P.A.P.E.R** (digital anyway)

Profile: please describe your specific and/or unique skills/experiences that can be for specific contribution to Visions of Science.

Availability Please detail the “best time” for your availability as a volunteer. Which time is best for you during the day, which day during the week?

Preferences Please name/describe your preferred volunteer position and/or specific unique volunteer contribution

Expertise Please name/describe your specific unique area of expertise that may be contributed. Don't be bashful; we know that you are talented!

Restrictions: Please name/describe any preferred restrictions to your volunteer service/contribution.

VOLUNTEER AVAILABILITY

Please indicate the days that you are available to volunteer from September 2007 – May 2008

Monday 3:45-5:45 pm	Tuesday NO PROGRAM	Wednesday NO PROGRAM	Thursday 4:00-6:00 pm	Friday 4:00-6:00 pm	Saturday 11:00–1:00 pm
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Most Clubs will operate on Saturdays, usually 11am-1pm.

Please indicate the science club(s) location where you want to volunteer:

Location	Bathurst St & Dundas St (Toronto) Mondays	Kingston Rd & Galloway Rd (Scarborough) Thursdays	Neilson & Sewell Malvern (Scarborough) Fridays	The Esplanade & Lower Jarvis (Toronto) Saturdays	St. Jamestown Wellesley Rd / Sherbourne (Toronto) Saturdays
Science Club Host	Scadding Court Community Centre <input type="checkbox"/>	East Scarborough Boys & Girls Club <input type="checkbox"/>	Centre Church of the Nativity <input type="checkbox"/>	St. Lawrence Community Recreation <input type="checkbox"/>	ICAN International Charities <input type="checkbox"/>
Location	Victoria Park Rd & Sheppard East (Scarborough) Saturdays	Humberline 427 & Humber Blvd. (Etobicoke) Saturdays	Kingston Rd & Galloway St (Scarborough) Saturdays	McCowan Rd & Progress Ave (Scarborough) 1.00 – 3.00 pm Saturdays	Firgrove Jane & Finch (North York) Saturdays
Science Club Host	Toronto Community Housing Corp. <input type="checkbox"/>	Toronto Community Housing Corp. <input type="checkbox"/>	Toronto Community Housing Corp. <input type="checkbox"/>	Tropicana Community Services <input type="checkbox"/>	Toronto Community Housing Corp. <input type="checkbox"/>
Location	Markham Rd & Steeles Ave E (Markham) Saturdays	Oakwood Ave & St. Clair Ave. W. (Toronto) Saturdays	Whites Rd & Bayly Rd (Ajax) Saturdays		
Science Club Host	Markham African Caribbean Association <input type="checkbox"/>	Burke's Bookstore <input type="checkbox"/>	Word of Truth Resource Centre <input type="checkbox"/>		

How often can you volunteer monthly? _____

What date can you start? _____

What volunteer position(s) are you interested in?

- Science Club Facilitator
- Assistant Science Club Facilitator
- Science Outreach and promotion
- Sub committee – Science Fair
- Sub-committee - Partnership development
- Volunteer development committee
- Fundraising committee
- Dance-a-thon committee
- Communications committee – website improvement, writing articles

Is there anything else that you would like to tell us about your skills/ experience / interests?

Please indicate the type of work you have experience with:

- | | |
|---|---|
| <input type="checkbox"/> Accounting/ bookkeeping and financial administration | <input type="checkbox"/> Journalism / media / communications |
| <input type="checkbox"/> Administration / Reception | <input type="checkbox"/> Logistics and event organizing |
| <input type="checkbox"/> Auditing | <input type="checkbox"/> Marketing / Public Relations |
| <input type="checkbox"/> Clerical – data entry | <input type="checkbox"/> Narrative writing |
| <input type="checkbox"/> Community mobilization | <input type="checkbox"/> Networking and partnership-building |
| <input type="checkbox"/> Computer programming | <input type="checkbox"/> Office management |
| <input type="checkbox"/> Database (Access, etc) | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Editing and/or Publishing | <input type="checkbox"/> Procurement |
| <input type="checkbox"/> Facilitation | <input type="checkbox"/> Project management |
| <input type="checkbox"/> Photography / Video Production | <input type="checkbox"/> Recruitment and training |
| <input type="checkbox"/> Grant and proposal writing | <input type="checkbox"/> Report writing |
| <input type="checkbox"/> Graphic design | <input type="checkbox"/> Volunteer coordination / management |
| <input type="checkbox"/> Human resources | <input type="checkbox"/> Web design and maintenance |
| <input type="checkbox"/> Information systems / IT | <input type="checkbox"/> Program management (planning, implementation, monitoring and evaluation) |

VOLUNTEER EXPERIENCE

Have you ever volunteered before? Yes No

If yes, please describe any previous volunteer experience and list the organization(s):

Position: _____

Organization: _____

Position: _____

Organization: _____

Position: _____

Organization: _____

BACKGROUND

Were you ever convicted of a crime excluding misdemeanors and summary offence:

Yes No

If yes, please describe in full: _____

REFERENCES

List three personal references:

Name: _____ Telephone: _____ Relationship: _____

Name: _____ Telephone: _____ Relationship: _____

Name: _____ Telephone: _____ Relationship: _____

CONSENT

I hereby authorize Visions of Science Network for Learning, to obtain references from the above individuals in connection with my application for a volunteer position. I hereby authorize the above named individuals to provide a reference in connection with my application for a volunteer position with Visions of Science Network for Learning, and release them from any liability in regard to it.

I hereby certify that all information included in this application form is true and complete.

Signature: _____ Date: _____

STATEMENT OF VOLUNTEER COMMITMENT

I certify that the statements made in this volunteer application are true and correct, and have been given voluntarily. I authorize the science club to verify, in whole or in part, any information provided in this application. I understand that I may be asked to verify information at anytime regarding my suitability as a volunteer.

Printed Name of Volunteer Applicant: _____

Signature of Volunteer Applicant: _____ Date _____

Thank you for your interest in helping the Visions of Science Network for Learning!